

## THE WEST COAST REGIONAL COUNCIL

### MINUTES OF THE ANNUAL MEETING OF THE REDJACKS CREEK RATING DISTRICT HELD AT NGAHERE FIRE STATION ON 13 SEPTEMBER 2010, COMMENCING AT 4.33 PM.

#### PRESENT

R. Norris, R. McLaughlin, C. Matthews

#### IN ATTENDANCE

West Coast Regional Council

P. Ewen, (Councillor), A. Birchfield, A. Robb (Councillors)

S. Moran, W. Moen, T. Jellyman (Staff)

#### APOLOGIES

C. Levy, C. Norris, M. Gibson

*R. Norris / R. McLaughlin - Carried*

#### BUSINESS

Cr Ewen opened the meeting and welcomed those present. He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual Meeting held on 12 October 2009, be adopted as a true and correct record of that meeting."*

*R. Norris / R. McLaughlin - Carried*

#### MATTERS ARISING

R. Norris asked if anything is happening with the rock weir below the railway bridge. Cr Birchfield stated that the weir could stay in place, as there is nothing happening with it.

#### FINANCIAL MINUTES

W. Moen presented the financial statements for the period ending 30 June 2010. He advised that at the start of the financial year there was \$31,223.06 in the account and as of the end of June this year the current credit balance is \$27,272.28. W. Moen commented that the rating district is rating \$5,000 for the year and spending \$8,500.

**Moved:** *That the financial report for the 2009 / 2010 year be adopted".*

*R. Norris / R. McLaughlin - Carried*

#### MATTERS ARISING

There were no matters arising.

#### WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2009 to 30 June 2010. He advised that last year \$8,340 worth of works were carried out in the Wyndam area. R. Norris stated that Brent Foster was to be contacted to seek a contribution towards the works done in the Wyndham area. W. Moen stated that this should have been sorted out prior to the work being done. It

was agreed that W. Moen would contact Mr Foster to seek a contribution of 50% of the total cost of these works. It was noted that Mr Foster does not own this land, he leases it. R. Norris agreed that there was a gentleman's agreement in place regarding this matter. S. Moran advised that because there was nothing in writing if Mr Foster does not agree to pay then the cost falls on the rating district. W. Moen reported that following an inspection carried out on the 9<sup>th</sup> of July 2010, \$5,000 worth of works were identified. He also suggested that \$5,000 be allowed for unforeseen works.

## **RECOMMENDATION**

**1. That the Works Report covering the 2009 / 2010 financial year be adopted.**

**2. That the 2010 / 2011 works proposals be approved.**

*R. Norris / R. McLaughlin – Carried*

## **RATES 2010 / 2011**

W. Moen advised that there will be close to \$22,000 in the rating district account at the beginning of the 2011/ 2012 financial year. R. McLaughlin suggested that \$5,000 again this year and if the rating district accounts starts to go backwards then they would address this next year.

## **RECOMMENDATION**

**"That the rate strike for the 2011 / 2012 financial Year is \$5,000 (GST Excl)."**

*R. McLaughlin / R. Norris – Carried*

## **ELECTION OF OFFICERS**

**Moved: "That R. Norris be re-elected as the spokesperson for the 2010 / 2011 financial year and all present make up the committee of the Rating District for this year".**

*R. McLaughlin / C. Matthews – Carried*

## **GENERAL BUSINESS**

R. Norris stated that everything is fine up and down the river. R. Norris asked what is entailed with staff time, he noted that the figure for staff time during the reporting period was \$1,825.00. W. Moen responded that this is the charge out figure for his time and includes inspecting the rating district, contract preparation, preparing for last year's meeting, getting reports finalised and updating of the asset management plan which is updated every three years. S. Moran clarified what is involved with the charging of work to the rating district.

Cr Birchfield informed the meeting of the costs that some of the other bigger rating districts are paying for staff time.

There being no further business, the meeting closed at 4.48 pm.

## **Action Point**

W. Moen to contact Brent Foster seeking a contribution for works done in the Wyndham area.